**MINUTES**

Aug. 18, 2020, 7 p.m. St. Clair Terraces Condominium Association   
Large back courtyard

**Attending:** For the Board: Phil Gerlach, Betty Smith, Kitty Swickard, Elaine Madigan, Dale Cox

Other co-owners: Nancy Ziemski

**CALL TO ORDER:** 7:04 p.m. by Gerlach

**MINUTES** of May 19, 2020. *Motion to approve by Smith, second by Madigan. Approved 5-0, Gerlach, Smith, Swickard, Madigan, Cox, yes.*

**FINANCIAL REPORT** for July. Motion to approve by Swickard, second by Smith. Approved 5-0, Gerlach, Smith, Swickard, Madigan, Cox, yes.

**NEW BUSINESS**

- State Contractors contacting on 6 basements. We will ask for a final bid on 6 then schedule the work.

- Vines in several places, hiring worker.

- 1 car has a permit to park in driveway.

- Top Hat starts Aug. 26, will keep ornamental burned brick.

- Notices are being prepared for co-owners to paint and fix-up and take care of AC screening by the end of spring 2021.

- Pillar at Maumee will be removed and bricks reused. OK per attorney.

**OLD BUSINESS**

- Bruttell Roofing Co. contract signed on bay window roof, 490 (Ziemski)

- Second roofing company will make comprehensive bid in September

**Actions taken between meetings by Executive Committee:**

July 13. Modification request by Crystal and Danesha Crawford to replace garage door. *(Approved 5-0 with specified paint.)*

Aug. 17. Modification request by Betty Smith to replace back entry door. *(Motion to accept by Gerlach. Carried 4-0. Gerlach, Madigan, Swickard, Cox, yes. Smith abstained.*

**CO-OWNER COMMENTS:** (3 minutes each)

- Ziemski inquired about timetable on roof repair on her unit. Suggested grass seed and dirt to renew the lawn in fall.

- Swickard asked for an email reminding about trash and recycling policy to keep all items in bins or inside homes and garages until Sunday evening. Cardboard boxes need to be flattened. Styrofoam goes in the dumpster. Purpose: A better looking driveway.

**ADJOURN:** 7:44 p.m.

**Motion to adjourn by Madigan, second by Cox.**

*Motion to adjourn by Madigan, second by Cox. Approved 5-0, Gerlach, Smith, Swickard, Madigan, Cox, yes.*

**NEXT MEETINGS**: September 15, October 20, November 17, December 15.